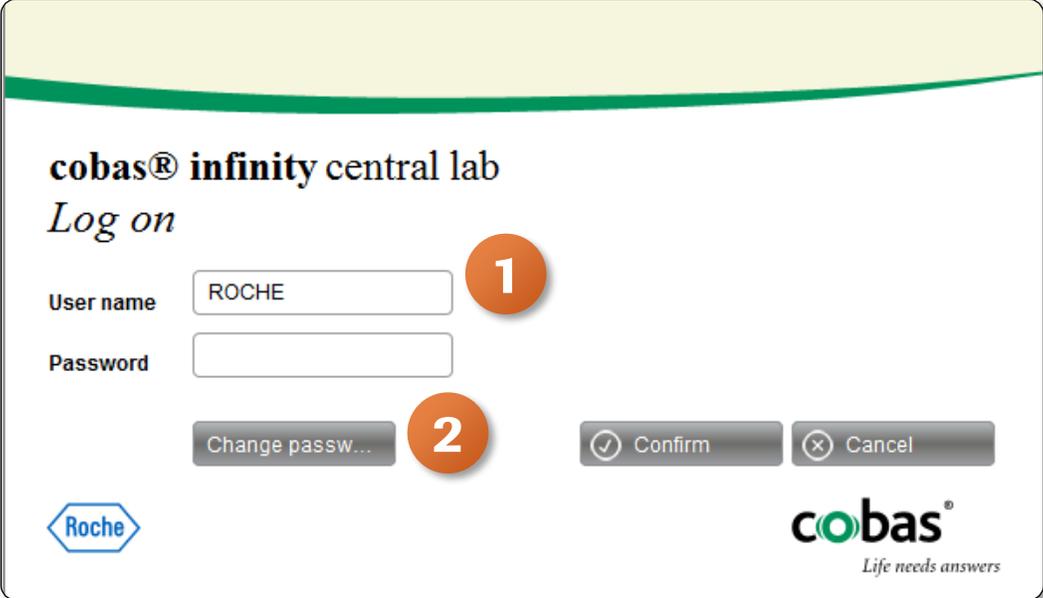


Change Password: User and Administrator Initiated

Password Change Initiated by User

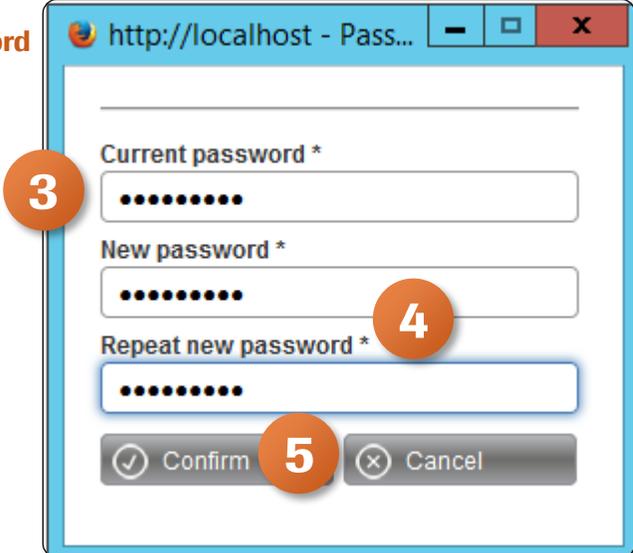
This type of password change typically happens when a user password is set to expire

1. Type in the **User name**
2. Click on **Change password**



The screenshot shows the 'cobas® infinity central lab Log on' interface. It features a 'User name' field containing 'ROCHE' and an empty 'Password' field. A 'Change passw...' button is highlighted with a red circle '2'. A red circle '1' is placed over the 'User name' field. At the bottom, there are 'Confirm' and 'Cancel' buttons. The Roche logo and 'cobas® Life needs answers' are also visible.

3. Enter in the **Current password**
4. Enter in the **New password & Repeat new password**
5. Click on **Confirm**



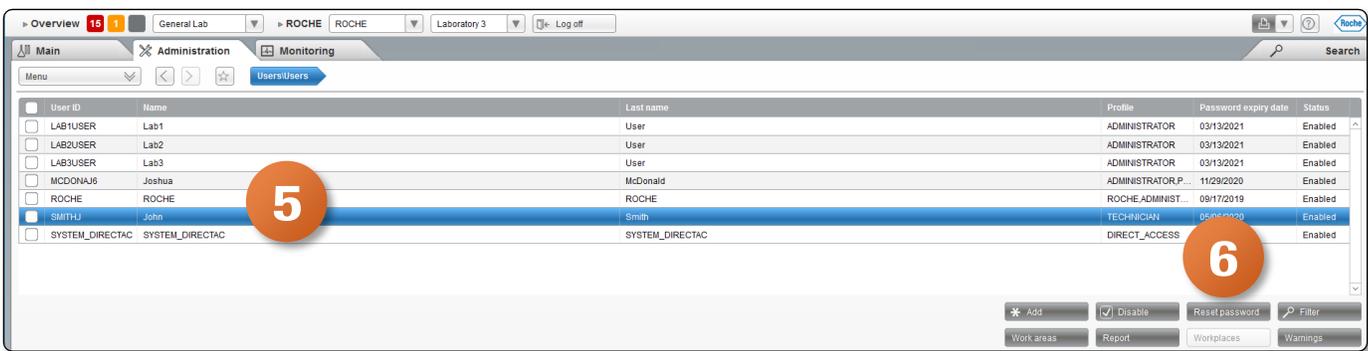
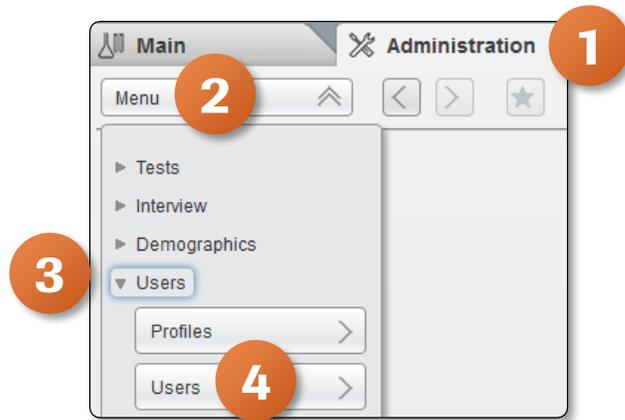
The screenshot shows a browser window titled 'http://localhost - Pass...'. The dialog box contains three password fields: 'Current password *', 'New password *', and 'Repeat new password *'. All fields are filled with dots. A red circle '3' is placed over the 'Current password' field, a red circle '4' is placed over the 'New password' field, and a red circle '5' is placed over the 'Confirm' button. 'Confirm' and 'Cancel' buttons are at the bottom.

Change Password: User and Administrator Initiated

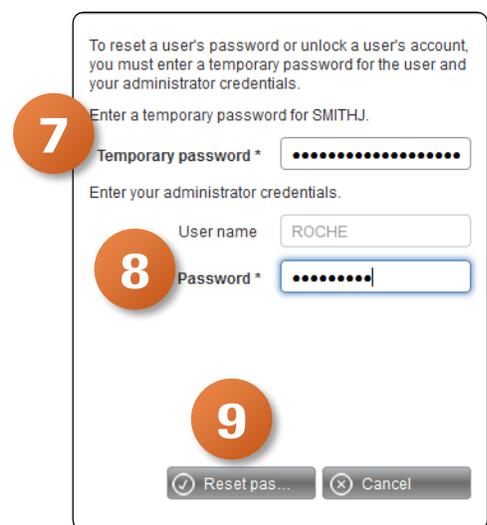
Password Change Initiated by Administrator

This type of password change typically happens when a user forgets their password and needs to create a new one. The Administrator would login into the **cobas® infinity** software under their user account

1. Once logged into the software, select the **Administration** tab
2. Click on **Menu**
3. Navigate to **Users**
4. Select **Users**
5. Locate the user that has forgotten their password from the menu
6. Click on the **Reset password** button on right hand side of the screen



7. Assign a **Temporary password** for the user. The password must be at least six characters long including one uppercase letter and one number
8. Type in your **Administrative Password** to prove who you are
9. Click on **Reset password**



Please note: The user requesting the new password will be required to update the temporary password on their next login attempt

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