

## **Assigning a Favorite**

You can assign shortcuts to your most frequently used screens to be able to access them quickly from the Overview screen.

- 1. For this example, we are gong to favorite a Work Area. Once logged into cobas infinity, select the Main tab
- 2. Click on Menu
- 3. Navigate to the screen you want to favorite. For this example, we are going to select **Work areas**
- 4. Select the Work area you would like to favorite **Please note:** The Work area names are customized per laboratory. What you see in our example may not reflect the names of your laboratory Work area.



- 5. Click on the Star button to add this screen to your favorites
- 6. Navigate back to the Overview screen to confirm this screen is now a favorite by clicking on **Overview** at the top of the screen

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	nority		ampleID									
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- 7. Scroll to the bottom of the Favorites section to locate the Serum Work Area screen that was just favorited
- 8. To move the order of the screens listed in your favorites, place a check mark in box to the left of the favorite you wish to move
- 9. Use the 🔜 🤝 to move the favorited screen to desired spot

<b>Favorites</b>		
	Criteria	
	Entries	
	Masking	
	Configuration traces	>
	Rule assignment	
	Query/Validation by test	
	Serum Work Area	
		2

## Setting up Favorites in Overview Screen

## **Deleting a Favorite**

- 1. Once logged into cobas infinity, select the shortcut you wish to delete from the **Favorite** panel of the Overview screen
- 2. Choose the
- 3. Select Yes to confirm you want to delete the favorite you selected

V Favorites	•
Entries	
Masking	
Configuration traces	Do you really want to delete the selected record?
Rule assignment	
Query/Validation by test	Yes 🛞 No
	Ves 🚫 No
erum Work Area	
	2

**Please note:** The favorites are user specific. Adding or deleting favorites in your Overview screen will not be visible to other users Overview screen.

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